

# CARMEN YOUNG

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## Education

University of Illinois at Urbana-Champaign, Expected graduation May 2011  
Bachelor of Science in Psychology; Cumulative GPA 3.24/4.0, Major GPA 4.0/4.0

## Employment History

**UNIVERSITY OF ILLINOIS NUCLEAR, PLASMA & RADIOLOGICAL ENGINEERING** Champaign, IL  
*Web Intern* October 2008 – present

- Updated and coded new portions of department website
- Interacted with department professors and staff to compile course websites
- Fixed websites to adhere to W3C coding standards and Illinois accessibility laws
- Utilized various sources of media to make an organized and interactive department website

**NAPERVILLE NORTH KUMON MATH & READING CENTER** Naperville, IL  
*Tutor/Teaching Assistant* June 2002 – August 2009

- Taught math and reading skills to elementary through high school aged children
- Organized and compiled daily practice work for children
- Graded completed work and input data into computer database
- Instructed new hires on stocking, compiling and data entry procedures

**COSÍ** Naperville, IL  
*Barista/Cashier* June 2008 – August 2008

- Processed at least three dozen customer orders daily
- Managed telephone to answer questions and serve customers
- Collaborated with coworkers to make beverages and serve food and drink
- Catered to customers' needs and handled possible complaints regarding unsatisfactory service

**NAPERVILLE AREA HUMANE SOCIETY** Naperville, IL  
*Office Assistant* June 2007 – August 2007

- Organized and assembled papers, pamphlets, adoption information kits
- Input volunteer information into computer with Microsoft Access
- Communicated via telephone to interact with clients and answer questions about animal adoption

## Skills/Proficiencies

- Adobe Photoshop, Dreamweaver, Microsoft Office
- Coding: CSS, HTML, Java, C++

## Honors and Awards

- Dean's List (Liberal Arts and Sciences) Fall 2007, Spring 2009

## Extracurricular/Community Involvement

- Phi Eta Sigma Honor Society, On-Campus Tutoring committee member August 2008 – present
- Phi Eta Sigma Honor Society, Member April 2008 - present
- Alpha Lambda Delta Honor Society, Member April 2008 - present
- Associated for Computing Machinery (ACM) UIUC Student Chapter, Member August 2007 - present